UTILITY PERMIT APPLICANTS

INVOICE

$50.00 APPLICATION FEE DUE WHEN APPLICATION IS SUBMITTED

DATE SUBMITTED __________________ PERMIT # ____________________

NAME ____________________________________________________________

TOTAL DUE: $50.00

DATE PAID __________________ RECEIPT # ____________________

INSTRUCTIONS

Enclosed is a permit application for a utility permit within the right of way of a Ferry County road. This application must be approved by the Ferry County Engineer / Director before construction may begin.

Please follow these steps:

1. Mark the proposed location with flagging so County knows exactly where you wish to install your utility.
2. Submit the application, along with the $50.00 fee, include a vicinity map with the location highlighted.
3. Please make sure you include a contact phone number and indicate the date you would like to begin construction.
4. After you receive the application signed by the County Engineer / Director, you must notify the County Engineer / Director within 48 hours of the planned start date so that inspection of work can be scheduled. Failure to do so will invalidate permit.
5. When you have finished construction, notify this office for final inspection. If all criteria has been met a final approval will be mailed to you, if criteria has not been met you will be contacted.

NOTE: The following information is required for the application:

☐ Road name, number & milepost
☐ Township, Range, Section numbers
☐ Vicinity map
☐ Flag location

If you have any questions or concerns, regarding construction and/or location, please contact this office.
APPLICATION FOR UTILITY WORK AND TO PERFORM WORK ON COUNTY ROAD RIGHT-OF-WAY

PERMIT NO. ____________________

NAME OF APPLICANT ____________________________ DATE ________________
The undersigned hereby applies for permission to:

Pursuant to franchise ____________________________ Date ____________________
The estimated time required for completion of the above work is ______________ which the petitioner agrees to prosecute with all diligence and speed with due regard for the rights, interests and conveniences of the public.

Petitioner further agrees to perform the work in strict compliance with the provisions enumerated below and states that he/she has read and will adhere to the general provisions applicable to permits contained on the following page.

ADDRESS: __________________________ PHONE: __________________________

SIGNED __________________________ BY __________________________

TITLE __________________________ JOB NUMBER __________________________

PERMIT

Subject to all the terms, conditions and provisions written or printed below or on any part of this form. PERMISSION IS HEREBY GRANTED the above applicant to: __________________________

________________________________________________________________________

________________________________________________________________________

A bond in the amount of _______________ is required to insure compliance with the above condition, said bond to be kept in full force and effect for period of _______ years following completion of work authorized by this permit. No work shall be done under this permit until the party or parties to whom it is granted shall have communicated with and received instructions from __________________ phone __________________. This permit shall be void unless the work herein contemplated shall have been completed before ________________.

APPROVED BY __________________________ DATE __________________________

It is the responsibility of the applicant to notify all utilities and private property owners when such property is liable to injury or damage through the performance of the above work and the applicant shall make all necessary arrangements relative to the protection of such property and/or utilities.
INSTRUCTIONS FOR APPLICANTS

Applicants for permits to occupy county property with utilities, or holders of granted franchise rights contemplating work upon, along, over, under or across any county road, bridge, wharf, trestle, public place, street, avenue or alley on property in the County, shall first file with the County Engineer, his or their application to do such work.

Such applications shall be in triplicate and, accompanied by drawings, also in triplicate if required by the County Engineer. Drawings shall be to a working scale, showing position and location of work, names or numbers and width of roads, streets, etc., showing their location in plats, or subdivisions of sections, township and range, showing the relative position of such work to existing utilities, constructed, laid, installed or erected upon such roads, streets or public places.

The applicant shall specify the type of construction by submitting plans showing the class of material and the manner in which the work is to be accomplished. All such materials and equipment shall be of the highest quality and the manner of excavation, fills, construction, installation, erection of temporary structures, traffic turnouts, road obstruction, barricades, etc., shall meet with provisions of the County Utility Accommodation Policy (WAC 136-40), and shall require approval by the County Engineer. Signing, barricades and traffic control in the vicinity of the work shall strictly conform to provisions of "The Manual on Uniform Traffic Control Devices for Streets and Highways." The applicant shall pay to the County all costs of, and expenses incurred in the examination, inspection and supervision of such work on account of the granting of said permits.

The actual location of the work to be done under this permit, its depth below or above surface or grade of any County structure, road, street, avenue, alley or public place shall be approved by the County Engineer before any work shall be done by the petitioner.

PERMIT CONDITIONS

1. The petitioner, designated herein as the "grantee", his successors and assign, shall have the right and authority to enter upon the right of way of the County road, street, alley, public place or structure as indicated on the front of this form, for the purpose of doing such work as applied for and approved by the County Engineer.

2. The location, type of work, materials and equipment used, manner of erection or construction, safeguarding of public traffic during work or after doing same, mode of operation and manner of maintenance of project petitioned for, shall be approved by the County Engineer prior to start of work and shall be subject to the inspection of the County Engineer so as to assure proper compliance with the terms of this permit.

3. The grantee shall commence work within 30 days after the granting of this permit. If at end of six (6) months after date of granting same the grantee shall have not completed the installation, then the rights herein conferred shall cease and terminate.

4. The grantee shall leave all roads, streets, alleys, public places, and structures after installation and operation or removal of utility, in as good and safe a condition in all respects as same were in before commencement of work by grantees.

5. In case of any damage to any roads, streets, public places, structures or public property of any kind on account of said work by the grantees, he will at once repair said damage at his own sole cost and expense.

6. The County Engineer, his agents or representatives may do, order, or have done any and all work considered necessary to restore to a safe condition any street, alley, public place or structure which is in a condition dangerous to a life or property resulting from the Grantee's facility or its installation as permitted herein, and upon demand the grantee shall pay to the County all costs of such work and material.

7. If at any time the County deems it advisable to widen, grade, regrade, plank, pave, improve, alter or repair any road, street public place or structure, the grantees upon written notice by the County Engineer, his representatives or agents, will at his own sole cost and expense, raise, lower, change, move or reconstruct such installations to conform to the plans of work contemplated or ordered by the County.

8. If upon written notice by the County Engineer the grantees fail to relocate any portion or all of the project as granted under this permit, the County, its agents or representatives may do any work at the cost and expense of the grantees, and all costs to remove or reconstruct same, shall be born by the grantees.

9. All such changes, reconstruction or relocation by the grantees shall be done in such manner as will cause the least interference with any of the County's work and shall be subject to the same provisions which control an original installation. The County shall in no wise be held liable for any damage to the grantees by reason of any such work by the County, its agents or representatives, or by the exercise of any rights by the County upon roads, streets, public places or structures in question. The grantees shall have twenty-four (24) hours written notice by the County Engineer or his representatives or agents of any blasting contiguous to the grantees' permit rights in order that he may protect his interests.
10. This grant or privilege shall not be deemed or held to be an exclusive franchise, nor prohibit the County from granting other permits or franchise rights of like or other nature to other public or private utilities, nor shall it prevent the county from using any of its roads, streets, public places for any and all public use, or affect its jurisdiction over all or any part of them.

11. All the provisions, conditions, regulations and requirements herein contained shall be binding upon the successors and assigns of the grantee and all privileges of the grantee shall inure to such successors and assigns as if they were specifically mentioned.

12. The County Engineer may revoke, annul or terminate this permit if grantee fails to comply with any or all of its provisions, requirements or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given him or if the work herein permitted, is not installed or operated and maintained in conformity herewith or at all.

13. The Board of County Commissioners may at any time, change, amend, modify, amplify or terminate any of the conditions herein enumerated so as to conform to any state statute or county regulation pertaining to the public welfare, safety, health or highway regulations as are, or may hereinafter be enacted, adopted or amended, etc. The Board may terminate this permit if grantee fails to comply with any such changes.

14. Petitioner by accepting this permit agrees to notify and check with all utilities regarding their installations before commencing work, together with private property owners when such property is liable to injury or damage through the performance of such work, and the applicant shall make all necessary arrangements relative to the protection of such property and/or utilities.

15. In accepting this permit the petitioner, his successors and assigns, agrees to protect and save harmless the County from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person or persons, corporation or property by reason of the performance of any such work, character of materials used or manner of installation, maintenance and operation or by the improper occupancy of rights of way or public place or public structure and in case any such suit or action is brought against said County for damages arising out of or by reason of any of the above causes, the petitioner, his successors or assigns will upon notice to him or them or commencement of such action defend the same at his or their sole cost and expense and will fully satisfy any judgment after the said suit or action shall have finally been determined if adversely to the county.
The Permitee agrees to all of the following:

1.) Ferry County has the ultimate responsibility to insure that utility cuts are properly made and road structures are properly, timely and safely restored and that all road impacts are properly mitigated.

2.) Permitee is required to first determine what underground utility facilities are in the area where digging will be done and correlate and obtain permits or approvals as necessary prior to any digging.

3.) Proper signing of the work site is the responsibility of the Permitee and must be accomplished prior to any work in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) in order to insure the safe flow of traffic. Signs and devices must not misinform and misguide the public. At no time may the Permitee close the county roadway. When work is not being performed and the Permitee and/or his contractor is not present, the roadway must be open to two way traffic, even when rerouted.

4.) All crossing of paved county roads must be accomplished by either boring under the roadway or suspended over the roadway. If the utility is suspended over the roadway it shall conform to the National Electrical Safety Code or the following conditions whichever is the greater of the two conditions:

<table>
<thead>
<tr>
<th>Communications</th>
<th>24 feet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical 0-750 volts</td>
<td>24 feet</td>
</tr>
<tr>
<td>Electrical 751-15,000 volts</td>
<td>30 feet</td>
</tr>
<tr>
<td>Electrical 15,001-50,000 volts</td>
<td>32 feet</td>
</tr>
<tr>
<td>Electrical 50,000 volts and over</td>
<td>34 feet</td>
</tr>
</tbody>
</table>

Any other utility wishing to suspend the utility over the roadway must contact the Ferry County Engineer's office for direction.

5.) Trenching is acceptable through gravel surface roads providing Permitee accomplishes a durable, smooth, prompt and safe restoration. The Permitee is to rebuild the disturbed portion of the road by replacing the sub grade, base course and surface. The restored road should blend with the surrounding surface both in appearance and riding quality. Permitee utility cut backfill must be compacted to 95% of maximum density, as determined by standard proctor tests. Proper compaction must be achieved and requires that each loose lift of backfill material be separately compacted as it is placed until the final lift reaches the elevation at the top of the sub grade. Backfill material should match the subgrade material of the rest of the roadway (assuming the latter is suitable) unless specifically approved otherwise in writing. Usable backfill includes granular materials, sand and cement – stabilized sand. Large rocks, debris, cobblestones, bricks, railroad ties and other remnants of buildings, abandoned utilities, frozen lumps of earth etc. are not acceptable back fill materials. Soil backfill is required to be placed in layers or lifts, typically with a loose depth of one half foot [six inches]. Moisture content of the backfill material will affect compaction and density. It may be necessary to moisten the material before it is placed in the trench to accomplish the required compaction.

6.) The Manual on Uniform Traffic Control Devices (MUTCD), Part 6, of the U.S. DOT Federal Highway Administration requires smooth and safe traffic control through utility work zones; protecting not only vehicles and their occupants, but also pedestrians, workers, and the utility facilities. Required traffic control referred to above is the responsibility of the Permitee.

7.) Trenching that runs parallel to or crosses a county road must conform to the schematic and directions below.
Ferry County Utility Permit

A. All utilities, except water lines, will be buried to a depth of at least 30" when placed on a CUT outslope, or an EMBANKMENT.

B. All utilities, except water lines, will be buried to a depth of at least 48" when crossing below the roadway itself and these utilities will be placed in conduit.

C. All utilities, except water lines, will be buried to a depth of at least 42" when placed where the Outslope meets the Inslope (Bottom of Ditch).

D. All utilities will be placed at least 24" behind guardrail unless crossing underneath guardrail.

E. All water lines will be buried to a depth of not less than 60" and if under the roadway will be placed in steel casing.

F. Any surface disturbance must be restored as referred to above.

G. Overhead utilities running parallel to the roadway must comply with the National Electrical Safety Code or with the clearances shown below whichever is greater, measured from the ground immediately below the utility:

- Communications: 20 feet
- Electrical 0-750 volts: 24 feet
- Electrical 751-15,000 volts: 27 feet
- Electrical 15,001-50,000 volts: 32 feet
- Electrical 50,000 volts and over: 32 feet

H. Trenches shall be backfilled as soon as possible behind the laying of pipe of cable. No open trenches shall be left overnight. This includes boring or jackin pits which shall be covered to sufficient strength to withstand the load of highway traffic if the pit is not to be backfilled with material each night.

8.) The utility must be routed at least 8 feet (in any direction) away from any culverts, cattle guards, bridges or other types of conduit and at least 36 inches below any culverts, cattle guards, bridges or any other type of conduit.

9.) Any damage to the asphalt or surface of the applicable county roads will be restored to former appearance and condition at a minimum. Any survey monuments, signs, fence, culvert, guardrail or cattle guard disturbed during the course of work conducted under this permit will be reset or replaced to the satisfaction of Ferry County Public Works at the cost of the Permittee.

10.) If settling occurs after the boring or trenching, Permittee agrees to repair or replace asphalt, road base, gravel or any other related roads materials to a standard that equals or exceeds the condition that existed prior to the boring and/or trenching project.

11.) All work in progress is subject to random inspection and approval of Ferry County. A fee may be imposed for inspections.

12.) Ferry County may order rework of an area or backfill if such is not or has not been accomplished according to the conditions set forth in this permit.

13.) Failure of the Permittee to properly restore the road in a timely manner, as referred to above or as otherwise required by Ferry County, will result in Ferry County making or contracting such repairs and the Permittee agrees to pay all costs of mitigating such impacts.

14.) If the Permittee has not installed the utility in accordance with the conditions of this permit and Ferry County accidentally damages the utility during the normal course of business, the Permittee agrees to hold Ferry County harmless and to make any repairs at the Permittee expense.

15.) Ferry County may require appropriate construction / performance bonds to insure compliance with the requirements set forth by Ferry County and to indemnify the cost of repair of any excavated, disturbed or reclaimed areas, before the digging begins.

16.) The Permittee, if using a sub-contractor to install the utility, shall fully inform and educate the sub-contractor of the terms of this permit and require the sub-contractor to follow such terms in fulfilling said contract.

17.) If future conditions warrant Ferry County to require relocation of the utility, such as in the event of widening the county road or some other safety factor, the Permittee agrees to relocated the utility and bear all costs of relocating the utility within a reasonable time period as required by Ferry County.
Ferry County Utility Permit

18.) If required by Ferry County the Permitee shall provide a water truck and apply water to the road for dust control and safety purposes during construction.

19.) Notwithstanding the expiration of this instrument, early relinquishment, abandonment, or termination, the provisions of this instrument, to the extent applicable, shall continue in effect and shall be binding to the holder, its successors, or assigns, until they have fully satisfied the obligations and/or liabilities accruing herein before or on account of the expiration, or prior termination of the utility permit.

20.) The stipulations, plans, maps or designs attached hereto, labeled and dated: ______________ are incorporated into and made a part of this instrument as fully and effectively as if they were set forth herein in their entirety.

21.) Failure of the holder to comply with applicable law or any provision of this utility permit shall constitute grounds for suspension or termination of this utility permit.

22.) Upon termination by the Permitee or by Ferry County, all improvements shall be removed from Ferry County Right of Way within 90 days or otherwise disposed of as directed by Ferry County.

23.) Notice of intent to start work shall be provided to Ferry County at least 48 hours before work included under this permit begins.

24.) A copy of this permit shall be provided to contractors or subcontractors performing construction and shall be onsite at all times during construction.

25.) Any Performance Bond required by Ferry County shall be made payable to Ferry County Public Works and shall be approved by and be in the possession of Ferry County Public Works prior to the beginning of work.

Will a performance bond be required? □ Yes □ No

Performance bond amount required: $ ____________________________

Inspection Fees may also be required and due and payable to Ferry County Public Works before any work covered in this permit may commence. The fees shall be billed out according to the costs incurred by Ferry County Public Works.

A deposit may be required to cover the inspection costs incurred by Ferry County Public Works. If the deposit does not cover the full cost of inspection services required Ferry County Public Works will bill the Permitee for the difference. Failure to pay the difference within 60 days will void this permit. If the deposit is more than the cost incurred by Ferry County Public Works while providing inspection services for this permit, the difference will be provided to the Permitee within 60 days.

All four pages of this permit and accompanying drawings / plans must be returned with appropriate signatures in order to be a valid permit.
UTILITY PERMIT WORK NOTIFICATION FORM

Ferry County Permit Number

Requestors Permit Number

Notice of intent to start work shall be provided to Ferry County at least 48 hours before work included under this permit begins.

Project Start Date Is:

Project Was Completed:

Please fax this notice to Ferry County Public Works @ 509.775.5226 at LEAST 48 HOURS before construction begins And upon completion of work.